

# CONSTITUTION OF THE UMPQUA VALLEY AMATEUR RADIO CLUB

We, the undersigned, being desirous to secure the pleasures and benefits of the association of persons interested in amateur radio, by furthering better cooperation among its members, develop individual efficiency, and further the interest of amateur radio, hereby constitute ourselves "THE UMPQUA VALLEY AMATEUR RADIO CLUB", and enact this constitution as our governing law.

## ARTICLE I MEMBERSHIP

### Sec. 1

All persons with an interest in amateur radio shall be eligible for membership, with a majority vote of the members in attendance at regular monthly meetings.

## ARTICLE II OFFICERS

### Sec. 1

The officers of the Club shall be a President, a First Vice President, a Second Vice President, a Secretary, and a Treasurer.

### Sec. 2

The officers of the Club shall be elected for a term of one year by ballot of the members present at the November meeting. Only members in good standing for 3 years or longer shall be eligible to hold office. The term of office is January 1 through December 31. Nominations may be made by a procedure acceptable to the members present at the meeting.

### Sec. 3

Vacancies occurring between elections must be filled by special ballot at the first regular meeting following the withdrawal or resignation.

### Sec. 4

Officers may be removed by a motion and a two-thirds vote of the membership in attendance at regular monthly meetings.

### Sec. 5

Officers must hold a valid amateur radio license.

## ARTICLE III DUTIES OF OFFICERS

### Sec. 1

The President shall preside at meetings of this Club, and conduct meetings according to the rules adopted. The President shall enforce due observation of this Constitution and the By-Laws; decide questions in order; sign official documents that are adopted by the Club, and none other; and perform customary duties pertaining to the office of the President. ***By discretion the President shall assign an officer to carry on correspondence.***

Sec. 2

The First Vice President shall assume the duties of the President in the absence of the latter. In addition, the Vice President shall organize Club activities, plan and recommend contests for operating benefits, and advance Club interest and activity as approved by the Club.

Sec. 3

The Second Vice President shall assume the duties of the First Vice President in the absence of the latter, and in the month of February, he shall present to the membership a current list of all club equipment and non-monetary assets.

Sec. 4

The Secretary shall keep a record of the proceedings of meetings, carry on correspondence, read communications at each meeting, and mail written notices to each member. The Secretary shall turn over everything in The Secretary's possession belonging to the Club to the Secretary's successor.

Sec. 5

The Treasurer shall receive and receipt monies paid to the Club; keep an accurate account of all monies received and expended; pay no bills without proper authorization. At the end of each quarter, the Treasurer shall submit an itemized statement of receipts and disbursements, ***keep a roll of members, submit applications for membership***. The Treasurer shall, at the end of their term, turn over everything belonging to the Club to their successor. The treasurer shall assume the duties of the vice presidents in their absence. The Treasurer shall assume duties as assigned by the president.

Sec. 6

The officers of the Club, previous President and two licensed Members-at-Large shall constitute a Board of Directors. The Board shall meet at least once prior to the regular monthly meeting to discuss and propose ideas, plans, projects, programs and activities for the Club. The proceedings of each board meeting shall be reported briefly at the regular club meeting. Members-at Large shall be nominated and elected at the regular MAY meeting and their term of office is until the next May election of Board members. All Board members shall insure that Federal Communications Rules and Regulations are maintained in the operation of Club licensed repeaters and equipment.

***Sec.7 The role of the sergeant-at-arms is to keep order during meetings, and, if necessary, forcibly remove any members or guests who are overly rowdy or disruptive. Sergeant at Arms shall be elected at the November elections, and if absent, one shall be appointed by the president at the beginning of the current meeting.***

## ARTICLE IV MEETINGS

Sec. 1

The By-Laws shall provide for regular and special meetings. At meetings, a minimum of FIVE per cent of eligible voting members shall constitute a quorum for the purpose of authorizing the payment of expenses not exceeding FIFTY dollars. All other business shall require a quorum of TEN per cent of eligible voting members.

## **ARTICLE V DUES**

The Club, by a two-thirds vote of those present at any regular meeting, may levy upon the general membership such dues or assessments as shall be deemed necessary for the business of the organization. Nonpayment of such dues or assessments shall be cause for expulsion from the Club within the discretion of the membership. Associate members who are licensed during the calendar year shall immediately have full membership privileges without additional dues for the remainder of that calendar year. On their 19<sup>th</sup> birthday, Student Members will become Full Members for the remainder of that calendar year without paying dues.

## **ARTICLE VI AMENDMENTS**

### Sec. 1

This Constitution may be amended by a two-thirds vote of the ballots cast by the membership. Members shall be notified by mail *or electronically sent* of the proposed changes together with a ballot. Ballots may be returned by mail, or cast at the next regular meeting.

## **ARTICLE VII DISSOLUTION**

### Sec. 1

The dissolution of The Umpqua Valley Amateur Radio Club must be approved by SEVENTYFIVE per cent of the membership. All eligible voting members must be notified by mail fourteen days before the regular scheduled meeting at which the Dissolution proposal is scheduled to be voted upon.

### Sec. 2

Upon dissolution of this Club, any borrowed equipment must be repaired (if needed) and then returned to the lender. All Club-owned assets remaining at the time will become the property of the local Amateur Radio Emergency Services group to further support the community of Roseburg, Oregon, and Douglas County in time of need and emergencies. If there is no longer an ARES in Roseburg, OR, the disposition of assets will be the responsibility of the officers of the club and they shall sell the assets and donate the monies to a suitable charitable organization.

## **ARTICLE VIII RULES**

Sec. 1 Roberts Rules of Order shall govern proceedings

# THE UMPQUA VALLEY AMATEUR RADIO CLUB BY-LAWS

## SECRETARY

### Sec. 1

It shall be the duty of the Secretary to keep the Constitution and By-Laws of The Umpqua Valley Amateur Radio Club, and have them available at every regular and special meeting. The Secretary shall cause all amendments, changes, and additions to be noted thereupon, and shall submit same to be consulted by members upon request.

## MEMBERSHIP

### Sec. 2

(A) Full membership shall be made available to all currently FCC licensed amateur radio operators.

(B) Student membership shall be made available to all currently FCC licensed amateur radio operator sage eighteen or younger, who are attending, or enrolled in school.

(C) Associate membership shall be made available to any person who is interested in amateur radio but does not hold a FCC amateur radio license. Associate members shall have all club privileges except the right to hold office or vote.

(D) Honorary membership: Honorary members will be those FCC licensed amateur radio operators who, in the opinion of the Board of Directors, have made an outstanding contribution to the welfare of the club or the amateur radio service.

Honorary members will be granted a paid up lifetime membership in the club. Three full members may propose a candidate for honorary membership in writing to the Board of Directors. The Board will recommend action on the nomination. Two thirds of the voting members at any regular meeting will be necessary to confirm the nomination.

(E) Life membership: Life membership shall be made available to all FCC licensed amateur radio operators upon payment of twenty times the current dues and accompanied with a club membership application.

(F) Family membership: Family membership is open to all spouses and dependents holding current FCC licenses, and reside at the same address, with a full member head of household. Family members shall have the same rights and privileges as full members.

Any member who conducts himself or herself in such a manner as to violate the purpose and objectives of the Umpqua Valley Amateur Radio Club is subject to loss of membership. The Board of Directors shall make such recommendations to the membership. A majority vote of the members in attendance at a regular meeting is required to effect loss of membership. Dues shall not be returned.

## MEETINGS

### Sec. 3

Regular meetings shall normally be held each third Thursday of each month at 7:00 P.M., at such places as the president shall order. When determined necessary, the Board of Directors may change the day of the monthly meeting for that month. In addition, special meetings may be called by the president upon written request of five members of the Club. Notices shall be mailed *or electronically sent* to all members informing them of the change from the third Thursday for the Special meeting. Business to be transacted at the Special meeting shall be included in the written notification. Such notices shall be so sent that in ordinary postal delivery *or electronically transmitted* they will arrive at least twenty-four hours before the time set for the meeting. ***Any presentations or speakers at Club meetings or events must have prior approval of the club board or 2 officers, 1 member at large and 1 licensed paid member, president or vice president must be present.***

## ELECTIONS

### Sec. 4

Nominations for Club officers shall be made at the October meeting. Election shall be completed at the November meeting, and the officers-elect shall be installed at the regular December meeting and will assume the duties of their respective office on January 1 of the following year.

## DUES

### Sec. 5

A regular yearly assessment of ***\$16.00*** per Full member is hereby due on January 1 of each year for the sole purpose of providing funds for current expenses. Associate member dues are one-half that of full members. Student members will not be assessed dues. New memberships occurring after January 1 may be prorated effective on April 1, July 1, and September 1.

## *Nets*

### Sec. 6

***UVARC Nets are open to all licensed amateurs. Any announcements or topics must be related to amateur radio, radio events, amateur radio law changes, severe weather, wild fires or other emergencies. Non amateur related announcements or topics may be made after the net is officially closed.***

## AWARDS HAM OF THE YEAR

### Sec. 7

The Ham of the Year nominations will be accepted during the month of October and until the November Club meeting. The award will be made at the December Club meeting. The nomination guidelines, and the nomination form may be amended once each year during the month of January by a vote of two thirds of the members in attendance at the January meeting. Each officer of the club shall keep a copy of the guidelines and the form during their term of duty, and the guidelines and form shall be published each year during the month of October in the newsletter Watt's Up.

## AMENDMENTS

### Sec. 8

These By-Laws may be amended by a two-thirds vote of the members present at any regular meeting provided the membership has received written notice of the proposed changes in the current issue of Watt's Up.